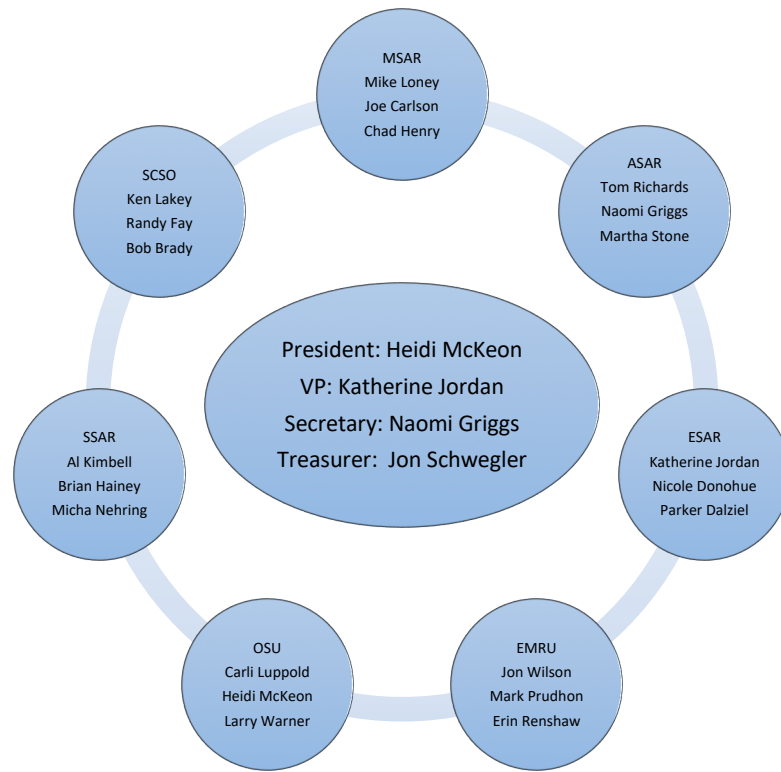


# ORGANIZATION CHART January 21, 2020



**President**

- Supervise all activities of the Corporation.
- Execute all instruments on the Corporation's behalf.
- Preside at all meetings of the Board of Trustees and of the membership as necessary.
- Share the duties of the Treasurer.
- Manage and oversee the duties of the Officers of the Board.

**Vice President**

- Facilitate completion of various tasks delegated by President.
- Schedule use of facilities not covered by Training Coordinator
- Responsible for vehicles
- Maintain records for Training Tower
- Provide support for Coordinator positions.

**Secretary**

- Take notes of Board Meetings
- Keep all records of the corporation
- Update annual Board Member list
- Update Organization Chart
- Perform annual disposal of records that exceed time limits set by policy
- Refer inquiries regarding SCVSAR to appropriate party.

**Treasurer**  
Jon Schwegler

- Create and maintain accurate financial records for the organization
- Provide periodic financial reports to the Board

**Budget Committee**

- Chaired by
- Meets annually to produce proposed operating budget

**Finance Committee**

- Inactive
- Review current plans
- Review and recommend new/alternate plans

**Long Term Planning Committee**

- Chaired by Katherine Jordan
- Create Financial and Logistics action plan to ensure SCVSAR is viable and healthy for 10+ years

**Investments Committee**

- Chaired by Tom Richards
- Implement and manage investment plan.

**Policy & Procedures Committee**

- Chaired by Mike Loney
- Create proposed new policy and procedure documentation
- Review and recommend revisions to existing policy and procedures.

**Safety Committee**

- Chaired by Ken Lakey
- Review current operational activities
- Review Hazard Reports
- Recommend new/alternate operational activities

**Philanthropy Committee**

- Chaired by Larry Warner
- Create and implement a functional plan for the development and management of fundraising procedures to promote the financial resiliency of SCVSAR

**Security Coordinator**

- Ken Lakey
- Issue and maintain door card security system
- Receive late-night alarms from security company.
- Monitor security cameras as necessary

**Medical Coordinator**

- Wayne Orvik
- Repair, refurbish and restore medical supplies in vehicles

**Grants Coordinator**

- Larry Warner
- Coordinate grant efforts to ensure there is no overlap

**Events Coordinator**

- MacKensie Brosnahan
- Receive, consolidate and distribute requests and notifications for public events.
- Coordinate staffing, DEM numbers and vehicles for events

**RFR Equipment Coordinator**

- Mike Loney
- Manage repair, replacement inspection and inventory for all SCVSAR owned (not Unit) Rigging for Rescue (RFR) equipment.
- Coordinate repair or replacement of Unit RFR equipment to SCVSAR standards

**SOG Coordinator**

- Chad Henry
- Interface with SOG Teams and represent them to the Board and through the budget process.

**SARVAC Coordinator**

- Randy Fay
- Attend SARVAC meetings
- Interface with SARVAC and advise the Board of SARVAC matters affecting SCVSAR.

**Pro Deal Coordinator**

- Chad Henry
- Serve as SCVSAR Liaison with Pro Deal companies
- Maintain member eligibility documentation and assist membership with how to apply for deals

**Website Coordinators**

- Erin Renshaw & Anthony Adinolfi
- Manage all pages at scvsar.org
- Manage and monitor SCVSAR facebook account.

**Database Coordinator**

- Erin Renshaw & Anthony Adinolfi
- Manage permissions and troubleshooting of personnel records at scvsar.org
- Does not perform inputs of records

**Radio Coordinator**

- Edwin Prada
- Manage portable and mobile radio fleet and portable repeaters
- Coordinate repair with Units and County
- Maintain fixed antenna and radios at TL

**I.T. Coordinator**

- Edwin Prada
- Manage and maintain IT infrastructure at TL
- Internet, Networking, WIFI, Computers, Printers & TV

**Training Coordinator**

- Joe Carlson
- Schedule County-All training
- Facilitate use of online Training Callendar
- Manage training budget and award reimbursements

**Member Communications Coordinator**

- Receive, consolidate, condense and distribute information to the membership via email.

**Facilities Coordinator**

- Jon Schwegler
- Maintain and repair TL Buildings and Grounds
- Manage major repairs and upgrades to the property

# UNITS

<p><b>ASAR - Alderwood Search and Rescue Unit</b></p> <ul style="list-style-type: none"> <li>•President - Tom Richards</li> <li>•VP - Beth Voss</li> <li>•Secretary - Cody Worden</li> <li>•Financial - Tom Richards</li> <li>•Training - John Kornfield</li> <li>•Membership - Debra Moore</li> <li>•Equipment - Beth Voss</li> <li>•ASAR Meets the third Tuesday of each month in Alderwood.</li> </ul>	<p><b>EMRU - Everett Mountain Rescue Unit</b></p> <ul style="list-style-type: none"> <li>•President - Pam Spier</li> <li>•VP Membership - Dan Labovitch</li> <li>•VP Training - Andrea Talbot</li> <li>•Secretary - Brad Beggs</li> <li>•Treasurer - Emma Saarl</li> <li>•Past President - Matt Hoffman</li> <li>•Members at Large - <ul style="list-style-type: none"> <li>• Mark Prudhin</li> <li>•Ryan Fleming</li> <li>•Dane Setzer</li> </ul> </li> <li>•EMRU meets the first non-holiday Monday of each month at TL</li> </ul>	<p><b>ESAR - Explorer Search and Rescue Unit</b></p> <ul style="list-style-type: none"> <li>•President - Sam Daines</li> <li>•VP - Parker Dalziel</li> <li>•Secretary - Parker Lembke</li> <li>•Financial Focal - Benjamin LaPointe</li> <li>•Training - Nicole Donohue</li> <li>•Membership - Jeff Dalziel</li> <li>•Member at Large - Parker Dalziel</li> <li>•Adult Advisor - Katherine Jordan</li> <li>•ESAR meets the fourth Tuesday of each month at TL</li> </ul>	<p><b>MSAR - Marysville Search and Rescue Unit</b></p> <ul style="list-style-type: none"> <li>•President - Joe Carlson</li> <li>•VP - Brandon Brown</li> <li>•Secretary - Angela Jurdon</li> <li>•Financial Focal - n/a</li> <li>•Training Focal - Brandon Brown</li> <li>•Member Focal - Mike Loney</li> <li>•Equipment - OPEN</li> <li>•MSAR meets the third Tuesday of each month in Marysville</li> </ul>	<p><b>OSU - Operations Support Unit</b></p> <ul style="list-style-type: none"> <li>•President - Carli Luppold</li> <li>•VP - Heidi McKeon</li> <li>•Secretary - OPEN</li> <li>•Treasurer - Larry Warner</li> <li>•Training Focal - Peter Templin</li> <li>•Equipment - Matt Benjamin</li> <li>•OSU meets the fourth Wednesday of each month at TL</li> </ul>	<p><b>SCSO - Snohomish County Sheriff's Unit</b></p> <ul style="list-style-type: none"> <li>•Co-leader - Greg Sanders</li> <li>•Co-leader -</li> <li>•Secretary - N/A</li> <li>•Treasurer - N/A</li> <li>•Training/Membership Focals <ul style="list-style-type: none"> <li>•Katherine Jordan</li> </ul> </li> <li>•Equipment - N/A</li> <li>•SCSO does not have meetings or a bank account</li> </ul>	<p><b>SSAR - Snohomish Search and Rescue Unit</b></p> <ul style="list-style-type: none"> <li>•President - Al Kimbell</li> <li>•VP - Trevor Sullivan</li> <li>•Secretary - OPEN</li> <li>•Financial Focal - Al Kimbell &amp; Trevor Sullivan</li> <li>•Training - Bob Austin</li> <li>•Equipment - Al Kimbell &amp; Trevor Sullivan</li> <li>•New Membership Focal - Shelene Rosenbach</li> <li>•SSAR meets the third Wednesday of each month at TL</li> </ul>
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# TEAMS

<p><b>EMS - Emergency Medical Services</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Wayne Orvik</li> <li>• EMS does not have regularly scheduled meetings</li> </ul>	<p><b>ERT - Equestrian Response Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Kari McMahon</li> <li>• Assistant - Kurt Froelich</li> <li>• Administrator - Shannon McKenzie</li> <li>• ERT meets the second Thursday of each month at TL</li> </ul>	<p><b>FST/P2P- Family &amp; Peer-to-Peer Support Team</b></p> <ul style="list-style-type: none"> <li>• Coordinators -</li> <li>• FST meets quarterly at TL.</li> </ul>	<p><b>HRT - Helicopter Response Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Oyvind Henningsen</li> <li>• Assist. Coord. - Edwin Prada</li> <li>• Training - Andy Toyota</li> <li>• Financial Focals - Oyvind Henningsen, Steve Klett</li> <li>• Ground Support Team <ul style="list-style-type: none"> <li>• Coordinator - Wayne Orvik</li> <li>• Assist. Coord. - n/a</li> </ul> </li> <li>• HRT meets the third Monday of each month at TL</li> </ul>	<p><b>K9T - Canine Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Joe Carlson</li> <li>• Financial Focal - Pam Harding</li> <li>• Secretary - Kaitlyn Hinriksen</li> <li>• Airscent Lead - Laurie Hindes</li> <li>• HRD Lead - Pam Harding</li> <li>• Trailing Lead - Linda Binkley</li> <li>• Logistics - Jake Lindell</li> <li>• K9 Team meets the second Wednesday of each month at TL</li> </ul>
<p><b>MTB - Mountain Bike Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Dickson Dabell</li> <li>• Assist. Coordinator - Bill Buck</li> <li>• Equipment -</li> <li>• MTB Team meets quarterly at TL</li> </ul>	<p><b>MTT - Man Trackers Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Bob Brady</li> <li>• Assist. Coord. - Bob Austin</li> <li>• Secretary - Shelene Rosenbach</li> <li>• Treasurer - Micah Nehring</li> <li>• Training - Bill Buck</li> <li>• MTT meets the second Saturday of each month at the Cathcart County Facility</li> </ul>	<p><b>PCT - Project Care Track Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Randy Fay</li> <li>• Training/Equipment - Seth Stone</li> <li>• Financial Focal -</li> <li>• PCT does not have regular meetings.</li> </ul>	<p><b>SRT - Swiftwater Response Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - John Morton</li> <li>• Assist. Coord. - Mike Loney</li> <li>• Equipment - Josh Warren</li> <li>• Assist. Equipment - Chad Henry</li> <li>• Financial Focal - John Morton</li> <li>• SRT meets the first Tuesday of even number months at TL (Feb, Apr, Jun, Aug, Oct, Dec)</li> </ul>	<p><b>4x4 - Off Road Vehicles Team</b></p> <ul style="list-style-type: none"> <li>• Coordinator - Ken Beahm</li> <li>• Assist. Coord. - John Moore</li> <li>• Training - Ken Beahm</li> <li>• Financial Focal - Dan Hudson</li> <li>• 4x4 team meets the first Wednesday of each month.</li> </ul>