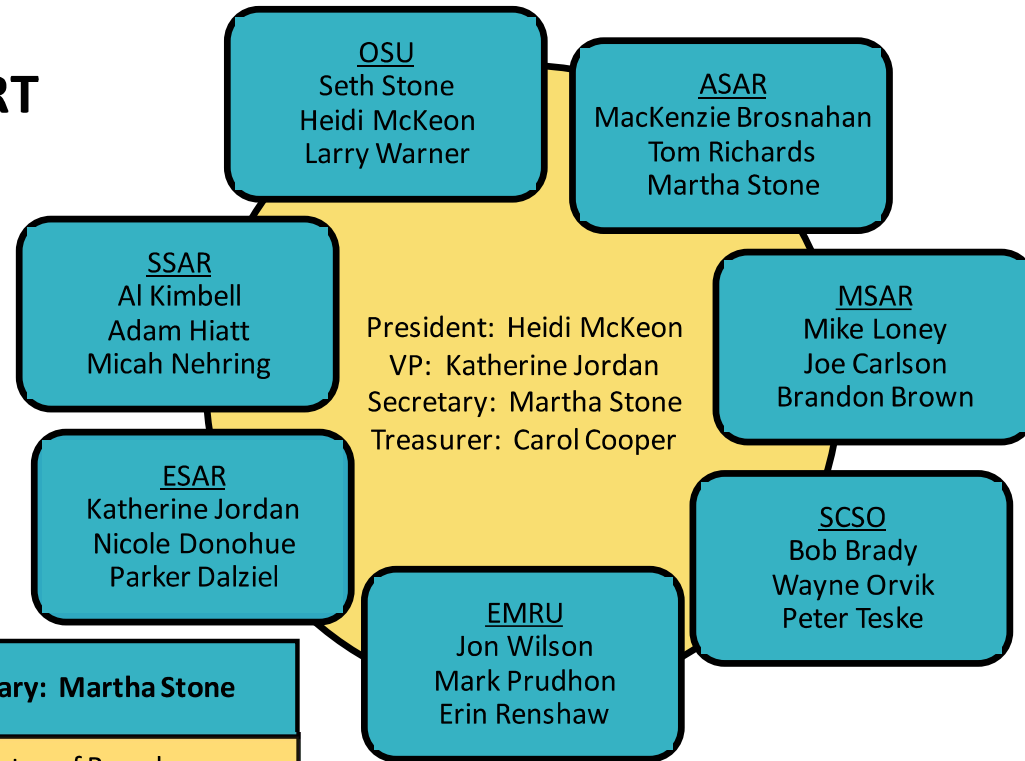




ORGANIZATION CHART



President: Heidi McKeon
 VP: Katherine Jordan
 Secretary: Martha Stone
 Treasurer: Carol Cooper

SCVSAR Board Officers:

<p>President: Heidi McKeon</p>	<p>Vice President: Katherine Jordan</p>	<p>Secretary: Martha Stone</p>	<p>Treasurer: Carol Cooper</p>
<ul style="list-style-type: none"> Supervise all activities of the Corporation. Execute all instruments on the Corporation's behalf. Preside at all meetings of the Board of Trustees and of the membership as necessary. Share the duties of the Treasurer. Manage and oversee the duties of the Officers of the Board. 	<ul style="list-style-type: none"> Facilitate completion of various tasks delegated by President. Schedule use of facilities not covered by Training Coordinator Responsible for vehicles Provide support for Coordinator positions. 	<ul style="list-style-type: none"> Take notes of Board Meetings Keep all records of the corporation Update annual Board Member list Update Organization Chart Perform annual disposal of records that exceed time limits set by policy Refer inquiries regarding SCVSAR to appropriate party. 	<ul style="list-style-type: none"> Create and maintain accurate financial records for the organization Provide periodic financial reports to the Board

Last Updated: 3/6/21